

TO: ALL GROUPS AND INDIVIDUALS USING
COVENANT PRESBYTERIAN CHURCH

RE: FEES FOR RENTAL OF PREMISES

<u>ROOM DESCRIPTION</u>	<u>RENTAL FEE</u>
Sanctuary for non-members	\$200.00
Chapel for non-members	\$100.00
Covenant Room	\$100.00 for first four hours, \$25.00 for each additional hour.
Sawtelle Auditorium (Gym)	\$200.00 for first four hours, \$25.00 for each additional hour.
Kitchen – in connection with other rooms being used.	\$ 25.00 (Basketball or volley ball – no heat) Fee will vary depending on use. If large ovens & large dishwasher are used additional fee will be charged.

Cleanup: Is the responsibility of the renters. (Space should be left as it was found).
The security person will be in the building 30 minutes before the scheduled time of the event.

If the church is not otherwise in use, a \$ 7.00 per hour fee will be charged for security in addition
to rate for room or rooms.

APPROVED BY COVENANT PRESBYTERIAN CHURCH SESSION ON 5/13/2003